



Building Application Submission Checklist - New Dwellings

- Signed Engagement Agreement Form.
 - Payment required upfront unless organised otherwise.
- DA Form 2 **completed correctly with Builder's and Owner's Details, and Value of Building Work.**
- QBCC Confirmation of Insurance Certificate.
 - Only applicable if a licensed builder is responsible and the value of works is over \$3,300.
 - **Owner Builder's Permit required if** value of works is over \$11,000.
- QLeave Certificate.
 - Only applicable if the value of works is over \$150,000 (excluding GST).
- 1 Copy of the Planning Approval (if applicable).
- 1 Copy of the Energy Efficiency/BERS Report.
- Reduced Alignment Approval (if applicable),
- 1 Copy of the Plumbing Approval for a non-sewered site.
- 1 Copy of the Main Line Sewer location and depth.
- 1 Copies of the Soil Test.
- 1 Copies of the Engineered Footing/Slab Design including the Form 15.
- 1 Copies of the Architectural Plans including site plan, floor plan, elevations and details.
- 1 Copies of the Sustainable Housing Requirements.
- 1 Copies of the Engineered Garage Door Design and Installation Detail including Form 15, in accordance with the BCA 2013.

- Applications can be emailed to rba@rockyba.com.au