



# Building Application Submission Checklist – Patios/Sheds/Carports

- **Signed Engagement Agreement Form.**
  - **Payment required upfront unless organised otherwise.**
  
- **Form1 completed correctly with Lot and Plan detail being supplied.**
  
- **Form 2 completed correctly with Builder's and Owner's Details, and Value of Building Work.**
  
- **QBCC Confirmation of Insurance Certificate.**
  - **Only applicable if a licensed builder is responsible and the value of works is over \$3,300.**
  - **Owner Builder's Permit required if value of works is over \$11,000.**
  
- **1 Copy of the Main Line Sewer Location and Depth.**
  
- **3 Copies of the Engineering Detail and Specification including the Form 15.\***
  
- **3 Copies of the Engineered Garage Door Design and Installation details including the Form 15, in accordance with the BCA 2013.\***
  
- **3 Copies of the Site Plan showing all distances from the boundary and other structures on the property. \***

\*4 Copies required if application is outside of Rockhampton or Livingstone Shires.