



Building Application Submission Checklist – Swimming Pools

- Signed Engagement Agreement Form.
 - Payment required upfront unless organised otherwise.
- Form1 completed correctly with Lot and Plan detail being supplied.
- Form 2 completed correctly with **Builder's and Owner's Details, and Value of Building Work.**
- QBCC Confirmation of Insurance Certificate (now required as from November 1st 2016)
- 1 Copy of the Main Line Sewer location and depth.
- 1 Copy of the Drainage Plan.
- 3 Copies of the Pool Fencing Design.*
- 3 Copies of the Pool Pump and Filter Design.*
- 3 Copies of the Engineering Detail and Specifications including the Form 15.*
- 3 Copies of the Site Plan including the location of the fence, gate and pool.*

*4 Copies required if application is outside of Rockhampton or Livingstone Shires.